

**AGENDA** of the Personnel Board of the Town of Burrillville to be held Tuesday, January 14, 2014 at 8:30 a.m. at the Town Hall, 105 Harrisville Main Street, Harrisville, RI.

**MEMBERS PRESENT:** Valerie Leduc, Paul MacDonald, Charlotte Gabrielson and Robert Tetreault– Alternate Member

**MEMBERS ABSENT:**

**CALL TO ORDER:**

**APPROVAL OF MINUTES:**

- 1) Discussion, consideration and action relative to the approval of the December 20, 2013 meeting minutes and dispense with the reading of said minutes.

**APPROVAL OF INVOICES / EXPENDITURES:**

None

**CITIZEN COMMENT:**

**BUSINESS:**

- 2) Discussion, consideration and action relative to the Status of Lists.
  - a) Financial Aide list – update letter results
  - b) Administrative Aide list – update letter results

**NEW BUSINESS:**

- 3) Discussion, consideration and action relative to Police Department positions.
  - a) Physical agility test and written exam – dates and locations
  - b) Municipal Police Training Academy timeline for the July academy.
- 4) Discussion, consideration and action relative to the Personnel Board budget.
- 5) Notification regarding a new job description and proposed wages associated with the JMS Library custodian position for future inclusion in the Classification Plan.

**REQUEST FOR EXECUTIVE SESSION:**

None

**GENERAL DISCUSSION:**

- 6) Review and discuss items proposed for future agendas.

**ADJOURN:**

The Town of Burrillville will provide accommodations needed to ensure equal participation. Please contact the Burrillville Town Clerk at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting it. A request for this service can be made in writing or by calling (401) 568-4300 (voice) or "via RI Relay 1-800-745-5555" (TTY).